

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
August 26, 2015**

ORIGINAL

The meeting was called to order at 6:53 pm by Board President D. Morrison. Present at roll call were Secretary M. Blatter, Trustee E. Montiel and Trustee L. Valencia. Treasurer S. Hosek, Trustee J. Lopez and Trustee A. Murillo, were absent from the meeting.

Present from the Library staff were Director H. Shlah and meeting stenographer J. Chavez Buchanan.

Public Hearing on Ordinance FY16-03 Budget and Appropriation for the fiscal year 2016

No petitions or objections to Ordinance FY16-03 Budget and Appropriation of the Stickney-Forest View Public Library District for fiscal year 2016 were filed after the normal process of publication and public hearing.

Secretary's Minutes:

July 22, 2015 – Regular Board Meeting Minutes: Accepted with no corrections and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The Library received preliminary cost estimates from the architect. The Library appropriated 1.9 million for the construction project. Initial estimates from Studio GC are in the appropriation range.

Meetings will be conducted over the coming months to determine where HVAC problems exist, and what is the best plan of action is for repair/replacement.

The Library will participate in the Village of Stickney's Annual Fall Festival on September 12, 2015 from 2-6pm.

The Library received and responded to two FOIA requests this month.

The Lion's Club annual 5k run will be held on September 27, 2015.

The Library will sponsor a lane for the Boy's Club of Cicero *Bowl for a Goal* event.

Financial Report:

Treasurer's report (July): Accepted as presented

Profit and Loss Report (July): Accepted as presented

Transaction List (July): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 7/13/15-7/26/15: pay date 7/31/15

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #0541801 Ref. #62460

Voided Checks – None

Payroll: The Board reviewed payroll from 7/27/15-8/9/15: pay date 8/14/15

Check # 20 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Trustee E. Montiel motioned to pay payroll and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, L. Valencia and E. Montiel
- Nay- None
- Absent- J. Lopez, S. Hosek and A. Murillo
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 11149-11216, 7 EFTS's, 14 Debit/Credit Card Transactions and 1 Petty Cash

Total Amount \$80,280.60

- Trustee L. Valencia motioned to pay the invoices and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, L. Valencia and E. Montiel
- Nay- None
- Absent- J. Lopez, S. Hosek and A. Murillo
- Abstain- None

Department Reports:

Director's Report

~~None~~ *accepted as presented*

Committee Reports:

None

Unfinished Business:

a. Adopt Certified Copy of FY 16-03 Budget and Appropriation – Final (Action-Adopt)

President D. Morrison motioned to adopt the final certified copy of FY 16-03 Budget and Appropriation Ordinance and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, L. Valencia and E. Montiel
- Nay- None
- Absent- J. Lopez, S. Hosek and A. Murillo
- Abstain- None

New Business:

a. Motion to accept FY15 minutes as reviewed for the FY15 Secretary's Audit (Action-Motion to Accept)

Secretary M. Blatter motioned to accept FY15 minutes as reviewed, for the FY15 Secretary's Audit and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, L. Valencia and E. Montiel
 - Nay- None
 - Absent- J. Lopez, S. Hosek and A. Murillo
 - Abstain- None
- ### b. Motion to approve that FY15 closed session minutes remain sealed from public access (Action- Motion to Approve)

President D. Morrison motioned to approve that the FY15 closed session minutes remain sealed from public access and Secretary M. Blatter seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, L. Valencia and E. Montiel
- Nay- None
- Absent- J. Lopez, S. Hosek and A. Murillo
- Abstain- None

c. Motion to dispose of recorded closed session minutes older than 18 months in accordance with the Local Record Retention Act (Motion to Accept)

Secretary M. Blatter motioned to dispose of recorded closed session minutes older than 18 months, in accordance with the Local Record Retention Act and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, L. Valencia and E. Montiel
- Nay- None
- Absent- J. Lopez, S. Hosek and A. Murillo
- Abstain- None

d. Motion to adopt Resolution FY16-02 Non Resident Cards (Motion to Adopt)

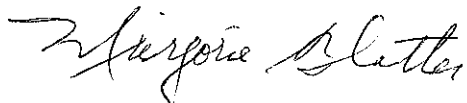
Trustee L. Valencia motioned to adopt Resolution FY16-02 Non Resident Cards and President D. Morrison seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, L. Valencia and E. Montiel
- Nay- None
- Absent- J. Lopez, S. Hosek and A. Murillo
- Abstain- None

Having no further business the meeting was adjourned at 7:25 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary