

Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
October 28, 2015

ORIGINAL

The meeting was called to order at 6:59 pm by Board President pro tem, Trustee T. Murillo. Present at roll call were Treasurer S. Hosek, Secretary M. Blatter and Trustee E. Montiel. President D. Morrison, Trustee J. Lopez and Trustee L. Valencia were absent from the meeting.

Present from the Library staff were Director H. Shlah and meeting stenographer J. Chavez Buchanan.

Secretary's Minutes:

September 23, 2015 – Regular Board Meeting Minutes: Accepted as corrected and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

Studio GC is holding a referendum success symposium on November 20, 2015.

The Youth Services department received a thank you letter and gift card from an appreciative family.

The Township of Stickney will request that their Board of Trustees consider funding a \$5,000 grant to assist the Library in outreach activities.

The Library received thanks for participating in the Lion's Club of Stickney and Forest View 5k Run/Walk for Breast Cancer.

The Stickney Police Association requested sponsorship for their 90th birthday celebration.

The Library received thanks for the donation to the Boy's Club of Cicero.

The Library received a thank you from the Mayor of Stickney for participating in the Fall Fest.

Financial Report:

Treasurer's report (May): Accepted as presented

Profit and Loss Report (May): Accepted as presented

Transaction List (May): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 9/7/15-9/20/15: pay date 9/25/15

Check # 20 Direct Deposits and 1 Check

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #0541801 Ref. #53285

Voided Checks – None

Payroll: The Board reviewed payroll from 9/21/15-10/4/15: pay date 10/9/15

Check # 20 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

Payroll: The Board reviewed payroll from 10/5/15-10/18/15: pay date 10/23/15

Check # 21 Direct Deposits and 1 Check

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #0541801 Ref. #84906

Voided Checks – None

- Trustee A. Murillo motioned to pay payroll and Trustee S. Hosek seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo, and E. Montiel
- Nay- None
- Absent- D. Morrison, L. Valencia and J. Lopez
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 11272-11321, 4 EFTS's, 9 Debit/Credit Card Transactions and 2 Petty Cash

Total Amount \$48,608.66

- Trustee M. Blatter motioned to pay the invoices and Trustee S. Hosek seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo, and E. Montiel
- Nay- None
- Absent- D. Morrison, L. Valencia and J. Lopez
- Abstain- None

Department Reports:

Director's Report

Accepted as presented

Committee Reports:

None

Unfinished Business:

Motion to adopt Resolution FY16-04 approving a plan to authorize expenditures from special reserve accumulations for Library improvements (Action – Motion to Adopt)

Trustee S. Hosek motioned to adopt Resolution FY16-04 approving a plan to authorize expenditures from Special Reserve accumulations for Library Improvements and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo, and E. Montiel
- Nay- None
- Absent- D. Morrison, L. Valencia and J. Lopez
- Abstain- None

New Business:

a. Motion to adopt Ordinance No. FY16-05 authorizing the approval of changes to the By-Laws and Intergovernmental Agreement of LIMRiCC (Action-Motion to Adopt)

Trustee E. Montiel motioned to adopt Ordinance No. FY16-05 authorizing the approval of changes to the By-Laws and Intergovernmental Agreement of LIMRiCC and Trustee S. Hosek seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo, and E. Montiel
- Nay- None
- Absent- D. Morrison, L. Valencia and J. Lopez
- Abstain- None

b. Adopt Resolution FY16-06 - The Intergovernmental Agreement providing for risk management and authorizing membership in the Library Insurance Management and Risk Control Combination (LIMMRiCC) as amended effective December 1, 2015. (Action- Motion to Adopt)

Trustee S. Hosek motioned to adopt Resolution FY16-06 The Intergovernmental Agreement providing for risk management and authorizing membership in the Library Insurance Management and Risk control Combination (LIMMRiCC) as amended effective December 1, 2015 and Trustee M. Blatter seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo, and E. Montiel
- Nay- None
- Absent- D. Morrison, L. Valencia and J. Lopez

- Abstain- None

c. Motion to adopt Resolution FY16-07 A Certified Estimate of Revenue by Source (Motion to Adopt)

Trustee S. Hosek motioned to adopt Resolution FY16-07 A Certified Estimate of Revenue by Source and Trustee M. Blatter seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo, and E. Montiel
- Nay- None
- Absent- D. Morrison, L. Valencia and J. Lopez
- Abstain- None

d. Motion to adopt Resolution FY16-08 A Resolution to Determine Estimate of Funds Needed (Motion to Adopt)

Trustee A. Murillo motioned to adopt Resolution FY16-08 A Resolution to Determine Estimate of Funds Needed and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo, and E. Montiel
- Nay- None
- Absent- D. Morrison, L. Valencia and J. Lopez
- Abstain- None

e. Review of policies Computer and Equipment, Internet, Laptop Lending and Tax Forms (Action – Approved as reviewed)

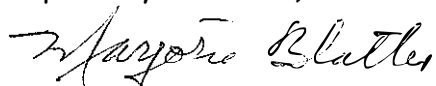
Trustee S. Hosek motioned to approve policies Computer and Equipment, Internet, Laptop Lending and Tax Forms and Trustee A. Murillo seconded the motion.

Roll call results were:

- Aye- S. Hosek , M. Blatter, A. Murillo, and E. Montiel
- Nay- None
- Absent- D. Morrison, L. Valencia and J. Lopez
- Abstain- None

Having no further business the meeting was adjourned at 7:52 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary