

Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
September 23, 2015

ORIGINAL

The meeting was called to order at 7:00 pm by Board President D. Morrison. Present at roll call were Secretary M. Blatter, and Trustees A. Murillo, L. Valencia and E. Montiel. Treasurer S. Hosek and Trustee J. Lopez were absent from the meeting.

Present from the Library staff were Director H. Shlah, Head of Popular Services L. Shell and meeting stenographer J. Chavez Buchanan.

Presentation by Dave Phillips, Speer Financial, Inc., Public Finance Consultants

Public Hearing concerning CIPA (Children's Internet Protection Act)

The CIPA (Children's Internet Protection Act) Public Hearing was held and there were neither attendees nor objections on September 23, 2015 at 7:00 p.m.

Secretary's Minutes:

August 26, 2015 – Regular Board Meeting Minutes: Accepted as corrected and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The Friends of Library was approved for 501(c) (3) status.

The Library received this year's EAV from the Cook County Clerk David Orr office.

The Library received a thank you note form the Lions Club for donated books to low income students.

The Library supported Morton High School by placing an advertisement on their calendar.

Financial Report:

Treasurer's report (May): Accepted as presented

Profit and Loss Report (May): Accepted as presented

Transaction List (May): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 8/10/15-8/23/15: pay date 8/28/15

Check # 21 Direct Deposits and 1 Check

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #0541801 Ref. #32995

Voided Checks – None

Payroll: The Board reviewed payroll from 8/24/15-9/6/15: pay date 9/11/15
Check # 21 Direct Deposits and 1 Check
Federal Tax EFT # Filed by Paylocity
IL Tax EFT # Filed by Paylocity
IMRF: None
Voided Checks – None

- President D. Morrison motioned to pay payroll and Trustee A. Murrillo seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, A. Murillo, L. Valencia and E. Montiel
- Nay- None
- Absent- S. Hosek and J. Lopez
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:
Checks # LC 11217-11271, 5 EFTS's, 8 Debit/Credit Card Transactions and 1 Petty Cash
Total Amount \$43,119.80

- Trustee E. Montiel motioned to pay the invoices and Trustee L. Valencia seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, A. Murillo, L. Valencia and E. Montiel
- Nay- None
- Absent- S. Hosek and J. Lopez
- Abstain- None

Department Reports:

Director's Report

Fiber optics install is near completion.

The Library will receive a 90% discount from E-RATE on costs related to the fiber optics project. Work continues on the FY16 E-RATE grant.

The Township of Stickney is promising funding for the Little Libraries initiative, and a new book drop for the Central Stickney location.

K. Heitz put together a welcome packet for new patrons. The packet has helpful information about the Library, book care and Library services and procedures.

L. Shell initiated a new marketing idea to loan umbrellas with the Library's logo.

The Library is looking into having a board game night, and perhaps a game circulation concept. Currently the Library received 6 donated board games.

Committee Reports:

None

Unfinished Business:

None

New Business:

a. Motion to adopt the Internet Safety Policy in accordance with CIPA regulations (Action-Motion to Adopt)

Trustee L. Valencia motioned to adopt the Internet Safety Policy in accordance with CIPA regulations and E. Montiel seconded the motion.

Roll call results were:

- Aye- D. Morrison, M. Blatter, A. Murillo, L. Valencia and E. Montiel
- Nay- None
- Absent- S. Hosek and J. Lopez
- Abstain- None

b. Adopt Resolution FY16-03 approving a plan and estimate of cost in connections with Library improvements (Action- Motion to Adopt)

Trustee A. Murillo passed out to the board members, the latest architectural progress set.

Trustee A. Murillo motioned to adopt Resolution FY16-03 approving a plan and estimate of cost in connections with Library improvements and President D. Morrison seconded the motion.

Roll call results were:

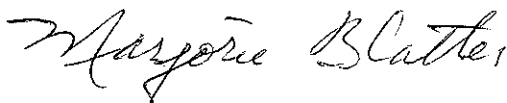
- Aye- D. Morrison, M. Blatter, A. Murillo, L. Valencia and E. Montiel
- Nay- None
- Absent- S. Hosek and J. Lopez
- Abstain- None

c. Motion to adopt Resolution FY16-04 approving a plan to spend Special Reserve accumulations for Library Improvements (Motion to Adopt)

This will be tabled for the next Board meeting on October 28, 2015.

Having no further business the meeting was adjourned at 8:04 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary