

**Stickney-Forest View Public Library District
General Meeting of the Board of Trustees
January 27, 2016**

ORIGINAL

The meeting was called to order at 7:01 pm by pro-tem Board President Trustee J. Lopez. Present at roll call were Secretary M. Blatter, and Trustees A. Murillo, L. Valencia and E. Montiel. President D. Morrison and Treasurer S. Hosek were absent from the meeting.

Present from the Library staff were Director H. Shlah and meeting stenographer J. Chavez Buchanan.

Secretary's Minutes:

December 16, 2015 – Regular Board Meeting Minutes: Accepted as corrected and filed for audit.

Comments for the Public:

None

Secretary's Report/Correspondence:

The Library received a thank you note for the donation to the Cicero Boys Club.

The Library received a thank you card from St Pius X for assisting in the gift tree ministry and this past year's food donations.

The Library received a \$5,000.00 donation from Stickney Township to be used for improving service and Library outreach.

The Library received a \$250 donation from Standard Bank to be used for a technology purchase.

Financial Report:

Treasurer's report (December): Accepted as presented

Profit and Loss Report (December): Accepted as presented

Transaction List (December): Accepted as presented

Warrants:

Payroll: The Board reviewed payroll from 11/30/15-12/13/15: pay date 12/18/15

Check # 19 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

Payroll: The Board reviewed payroll from 12/14/15-12/27/15: pay date 12/31/15

Check # 20 Direct Deposits & 1 Check #10009

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: Ref. #: 54843, EFT #: 0541801

Voided Checks – None

Payroll: The Board reviewed payroll from 12/28/15-1/10/16: pay date 1/15/16

Check # 20 Direct Deposits & 1 Check #10010

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Trustee T. Murillo motioned to pay payroll and Trustee Valencia seconded the motion.

Roll call results were:

- Aye- M. Blatter, J. Lopez, A. Murillo and L. Valencia and E. Montiel
- Nay- None
- Absent- D. Morrison and S. Hosek
- Abstain- None

Invoices: Invoices were reviewed and the invoices presented for payment were:

Checks # LC 11388-11440, 5 EFTS's, 6 Debit/Credit Card Transactions and 2 Petty Cash Total Amount \$81,322.00

- Trustee Valencia motioned to pay the invoices and Trustee Montiel seconded the motion.

Roll call results were:

- Aye- M. Blatter, J. Lopez, A. Murillo and L. Valencia and E. Montiel
- Nay- None
- Absent- D. Morrison and S. Hosek
- Abstain- None

Department Reports:

Director's Report

Accepted as presented

The building committee is meeting on February 10, 2016 at 6:30 pm to finalize plans on the renovation. It is recommended that all Board members be in attendance.

The Public Engagement Event will take place on February 17, 2016. Studio GC will give a presentation and be on hand to answer questions from the public.

The referendum question will be on the March 15, 2016 Ballot.

The Library raised through donations, approximately \$88.60 in material gifts and prizes for each child that participated in the Summer Reading Program.

Mr. James Hosek wrote a book *Give a Dog a Bone* and we are adding it to our collection.

Committee Reports:

None

Unfinished Business:

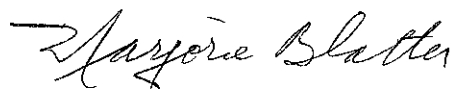
None

New Business:

None

Having no further business the meeting was adjourned at 7:43 PM.

Respectfully Submitted,



Marjorie Blatter, Secretary