

**Stickney-Forest View Public Library District  
General Meeting of the Board of Trustees  
June 24, 2015**

**ORIGINAL**

The meeting was called to order at 7:04 pm by Board President D. Adamczyk. Present at roll call were, Treasurer S. Hosek, Trustee A. Murillo and Trustee Montiel. Trustee L. Valencia arrived at 7:16 pm. Secretary M. Blatter and Trustee J. Lopez were absent from the meeting.

Present from the Library staff were Director H. Shlah, Assistant Director J. Blazek and meeting stenographer J. Chavez Buchanan.

**Secretary's Minutes:**

May 13, 2015 – Regular Board Meeting Minutes: Accepted with no corrections and filed for audit.

**Comments for the Public:**

None

**Discussion leading to approval to proceed with engagement**

Local counsel, Attorney Roger Ritzman discussed the advantages of retaining independent Bond and Financial Counsel to assist with the renovation strategic plan.

It was decided that the Library would proceed with the engagement of both Bond and Financial Counsel. Director H. Shlah is to practice due diligence and interview different professional firms prior to engagement.

**Secretary's Report/Correspondence:**

**Financial Report:**

**Treasurer's report (June):** Accepted as presented

**Profit and Loss Report (June):** Accepted as presented

**Transaction List (June):** Accepted as presented

**Warrants:**

**Payroll:** The Board reviewed payroll from 5/4/15-5/17/15: pay date 5/22/15

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #0541801 Ref. #75858

Voided Checks – None

**Payroll:** The Board reviewed payroll from 5/18/15-5/31/15: pay date 6/5/15

Check # 22 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

**Payroll:** The Board reviewed payroll from 6/1/15-6/14/15: pay date 6/19/15

Check # 22 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #0541801 Ref. #23130

Voided Checks – None

- Trustee L. Valencia motioned to pay payroll and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- D. Adamczyk, L. Valencia, S. Hosek, A. Murillo, and E. Montiel
- Nay- None
- Absent- M. Blatter and J. Lopez
- Abstain- None

**Invoices:** Invoices were reviewed and the invoices presented for payment were:

Checks # LC 11059-11120, 6 EFTS's, 13 Debit/Credit Card Transactions and 1 Petty Cash

Total Amount \$59,253.44

- President D. Adamczyk motioned to pay the invoices and Trustee L. Valencia seconded the motion.

Roll call results were:

- Aye- D. Adamczyk, L. Valencia, S. Hosek, A. Murillo, and E. Montiel
- Nay- None
- Absent- M. Blatter and J. Lopez
- Abstain- None

**Department Reports:**

**Director's Report-**

The malfunctioning air condition unit was discussed. Options for the repair are being considered.

**Committee Reports:**

Building committee met on June 17<sup>th</sup> to further narrow down flooring options. The committee work is progressing satisfactorily.

**Unfinished Business:**

None

**New Business:**

**a. Motion to adopt Ordinance FY 16-01 Prevailing Wage (Action – Adopt)**

President D. Adamczyk motioned to Adopt Ordinance FY16-01 Prevailing Wage and Trustee L. Valencia seconded the motion.

Roll call results were:

- Aye- D. Adamczyk, L. Valencia, S. Hosek, A. Murillo, and E. Montiel
- Nay- None
- Absent- M. Blatter and J. Lopez
- Abstain- None

**b. Motion to adopt Ordinance FY 16-02 Adopting a Building and Maintenance Tax (.02% Special Tax) (Action – Adopt)**

Trustee A. Murillo motioned to Adopt Ordinance FY16-02 Adopting a Building and Maintenance Tax (.02% Special Tax) and Trustee E. Montiel seconded the motion.

Roll call results were:

- Aye- D. Adamczyk, L. Valencia, S. Hosek, A. Murillo, and E. Montiel
- Nay- None
- Absent- M. Blatter and J. Lopez
- Abstain- None

**c. FY 16 Board Meeting Schedule and Library Closures (Action – Adopt)**

All members of the Library Board of Trustees voted to adopt the FY 16 Board Meeting Schedule and Library Closures.

Roll call results were:

- Aye- D. Adamczyk, L. Valencia, S. Hosek, A. Murillo, and E. Montiel
- Nay- None
- Absent- M. Blatter and J. Lopez
- Abstain- None

**d. FY 16 Tentative Operating Budget (Action – Adopt)**

FY 16 Tentative Operating Budget was tabled until next board meeting (July 22<sup>nd</sup>, 2015.)

Having no further business the meeting was adjourned at 8:40 PM.

Respectfully Submitted,

~~Marjorie Blatter, Secretary~~

*Sylvia A. Hosek Pro Tem*