

**Stickney-Forest View Public Library District  
General Meeting of the Board of Trustees  
May 13, 2015**

The meeting was called to order at 7:15 pm by Board President D. Adamczyk. Present at roll call were Secretary M. Blatter, Treasurer S. Hosek, Trustee L. Valencia and Trustee E. Montiel. Trustee A. Murillo and Trustee J. Lopez were absent from the meeting.

Present from the Library staff were Director H. Shlah, Assistant Director J. Blazek and meeting stenographer J. Chavez Buchanan.

**Oath of Office for newly elected Trustees:**

Administered by Marjorie Blatter, Board Secretary

Oath of Office: Danielle Adamczyk, Leticia Valencia and Edgar Montiel

**Organization of the Board of Trustees:**

Trustee S. Hosek motioned to nominate D. Adamczyk as Board President and Trustee M. Blatter seconded the motion.

Trustee M. Blatter motioned to nominate S. Hosek as Board Treasurer and Trustee D. Adamczyk seconded the motion.

Trustee S. Hosek motioned to nominate M. Blatter as Board Secretary and Trustee D. Adamczyk seconded the motion.

Roll call results were:

- Aye- D. Adamczyk, M. Blatter, L. Valencia, S. Hosek and E. Montiel
- Nay- None
- Absent- J. Lopez and A. Murillo
- Abstain- None

**Secretary's Minutes:**

April 22, 2015 – Regular Board Meeting Minutes: Accepted and filed for audit as amended.

**Comments from the Public:**

None

**Secretary's Report/Correspondence:**

The Library received compliments from the CEDA advocacy group.

Youth Services Assistant G. Fitzgerald wrote to address Library Board President D. Adamczyk and Library Director H. Shlah expressing her gratitude and pride in being part of the Library. She also praised the Head of Youth Services, D. Taylor for leading an efficient and successful Youth Services Department.

The Library Board of Trustees and Library administration received an invitation to the Lion's Club of Stickney and Forest View installation of their President, Village of Stickney Trustee, Jeff White.

**Financial Report:**

**Treasurer's report (March):** Accepted as presented

**Profit and Loss Report (March):** Accepted as presented

**Transaction List (March):** Accepted as presented

**Warrants:**

**Payroll:** The Library Board reviewed payroll from 4/6/15-4/19/15 (pay date 4/24/15)

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: EFT #0541801 Ref. #42660

Voided Checks – None

**Payroll:** The Library Board reviewed payroll from 4/20/15-5/3/15 (pay date 5/8/15)

Check # 21 Direct Deposits

Federal Tax EFT # Filed by Paylocity

IL Tax EFT # Filed by Paylocity

IMRF: None

Voided Checks – None

- Treasurer S. Hosek motioned to pay payroll and President D. Adamczyk seconded the motion.

Roll call results were:

- Aye- D. Adamczyk, M. Blatter, L. Valencia, S. Hosek and E. Montiel
- Nay- None
- Absent- J. Lopez and A. Murillo
- Abstain- None

**Invoices:** Invoices were reviewed and the invoices presented for payment were:

Checks # LC 11023-11058, 7 EFTS's, 6 Debit/Credit Card Transactions and 1 Petty Cash Transaction

Total Amount \$20,646.97

- Trustee L. Valencia motioned to pay the invoices and Treasurer S. Hosek seconded the motion.

Roll call results were:

- Aye- D. Adamczyk, M. Blatter, L. Valencia, S. Hosek and E. Montiel

- Nay- None
- Absent- J. Lopez and A. Murillo
- Abstain- None

**Department Reports:**

**Director's Report-**

The building issues are being resolved regarding the landscaping.

The staff is working on the Summer Reading Kickoff scheduled for June 13, 2015.

**Committee Reports:**

The Building Committee has met and has considered flooring options. The next meeting will be held on June 17<sup>th</sup> at 7:00pm.

**Unfinished Business:**

None

**New Business:**

None

Motion to adjourn

Having no further business the meeting was adjourned at 8:26 PM.

Respectfully Submitted,

Marjorie Blatter, Secretary